

ACCOMPLISHMENTS AUGUST 2001- JUNE 2002

HIGHLIGHTS

GOAL ONE: ENHANCED LEGISLATIVE SERVICE

- Conducted special tours at the request of legislators, in which constituents were given a “behind the scene” look at some of the treasures and holdings of the Arizona Capitol Museum and Archives.
- Prepared fact sheets and packets for Director Wells to take to Congress for Legislative Day in May. Packets included information about Library Services Technology Act (LSTA), Economic Development Information Centers (EDIC) databases, OneBookAz, and related federal funding information.

GOAL TWO: PROVIDING ACCESS

- In accordance with federal law, Dr. Joan Lippincott, Coalition of Networked Information, evaluated Arizona’s Library Services and Technology Act work for the last five years. The evaluation was very favorable.
- Worked with the University of Arizona Library School, SIRLS, to provide support to the tribal communities that received Gates public access computers and Internet access. Regional orientation and training meetings were held at Ak-Chin, Window Rock and Flagstaff.
- Prepared a new, detailed guide to the legislative papers of Supreme Court Justice Sandra Day O’Connor. When Justice O’Connor left the Arizona State Legislature, she donated five boxes of valuable correspondence and materials that deal with education, the environment, flood control, tax limitation, the Equal Rights Amendment and more. The papers are available for public use in the Archives.
- Provided a statewide workshop for middle and high school teachers on using archival materials in the classroom.

- Provide monthly, noontime family history, genealogy workshops for government employees and the public. The workshops were moved to larger quarters in the Governor's Conference Room in the Capitol's Executive Tower. Audiences at these programs are limited to 120 people, with only one offering of the program being held each month. These sessions are a joint presentation by the Law and Research Library Division's Genealogy Collection and the History and Archives Division. These popular classes continue to attract more than 100 people each month and cover topics ranging from oral history to using archival records in research. 1,020 people attended these programs during this fiscal year.
- Created and distributed a New Economic Information Center (EDIC) brochure explaining the new ABI / INFORM business database pilot service. They were distributed statewide and nationwide and continue to be distributed by the Arizona Department of Commerce.
- Opened two major exhibits, the *Uncle Sam Exhibit* and the *Navajo Code Talkers Exhibit*. 350 participants enjoyed the opening receptions for these exhibits.
- Arizona Friends of Talking Books funded the purchase of 138 descriptive videos. These are movies on videotape and have audio description of the visual elements added for individuals who are blind or visually impaired. The library also has 31 descriptive videos of popular television programs that were donated to the library.

GOAL THREE: PRESERVING ARIZONA

- Worked with the "First Archivist Circle" to improve tribal archives and the training of tribal archivists and to secure a national grant to support their activities.

GOAL FOUR: PROMOTING STATEWIDE COLLABORATION

- Co-sponsored, with the Arizona Historical Society and five other archival repositories, a POP Fair at the Phoenix Museum of History with the theme of "Preserving Our Past." Over 56 archival institutions from around the state participated and over 1,000 members of the public attended.
- The Arizona 'Lectronic Records Task Force (ALERT) continued to develop plans to ensure that the records of e-government are managed effectively and economically, and that Arizonans have the same confidence in e-records that they have in paper records, and developed a practical model to manage electronic records that are active for several years.

- Planned and hosted the 4th Annual Government Information Locator Service (GILS) Conference. Attendees from Arizona and throughout the United States attended to discuss ways to improve access to state agency information of the Internet and to discuss the interoperability of these different state systems.
- Hosted a national conference *Tribal Archives, Libraries and Museums: Preserving our Language, Memory and Lifeways* with participants representing a variety of tribal organizations (libraries, archives, museums, cultural centers, language programs, and tribal colleges). The conference was designed to: create a network of support for tribal cultural institutions and programs; articulate contemporary issues related to the development of tribal libraries, archives and museums; and encourage collaboration among tribal and non-tribal cultural institutions.
- Developed Metatag guidelines for state agencies to improve indexing and retrieval of information from state agency websites. The state library's Government Information Locator Service, *FindIt! Arizona*, ranks results based on relevancy and the use of metatags improves retrieval and rankings.
- Working with the University of Arizona on the development of an Arizona Electronic Atlas. This project is being funded by the Institute of Museum and Library Services (IMLS).
- Received the Arizona Humanities Council (AHC) "Friend of the Humanities Award." This award is given to a person or institution that has provided more than routine assistance to the AAHC over the years in bringing the humanities to the public.

ACCOMPLISHMENTS AUGUST 2001- JUNE 2002

DETAIL

GOAL ONE: ENHANCED LEGISLATIVE SERVICE

- Hosted the Arizona Library Association's Library Legislative Day activities in our facilities. Activities include workshops on library advocacy, current issues facing libraries and communities, and appoints with legislators and staff. Co-sponsored a breakfast that brought Arizona Library Association, library friends groups, library board members, and legislators together to share ideas, and discuss concerns of Arizona's library community.
- Honored Senator Darden Hamilton and Representative Jim Carruthers during Statehood Day ceremonies as this year's co-recipients of the annual "Polly" Rosenbaum Award in recognition of their demonstrated sincere interest in, and public commitment to the agency. They have been able advocates for the mission of the agency to preserve Arizona history and provide access to information.
- Continued operation of the Electronic Research Service in the House and Senate Research areas, Legislative Council, and the Research Library, and provided on site librarians at the House and Senate ERS workstation to link the research functions of the Agency to the Legislature.
- Assisted with 60 major research projects for legislators, legislative staff and interns. Answered reference questions, and filled interlibrary loan requests from legislative staff. Assisted legislative staff with disposal of publications and files. Sorted, listed, filed legislative research materials.
- Collaborated with legislators 201 times helping them meet a total of 8,726 students. During legislative session, 57% of student visitors met with a legislator.
- Reported to members of the House of Representatives and Senate about school and other constituent tours in their districts on a weekly basis and sent follow up notices to help House and Senate Leadership track daily visits.
- Provided tours on "Take Your Child to Work Day" at the request of the Speaker's Office for 191 4th grade students. (Children and grandchildren of legislators were included in these groups.)

- Conducted special tours at the request of legislators, in which constituents were given a “behind the scene” look at some of the treasures and holdings of the Arizona Capitol Museum and Archives.
- Experienced growing support and interest from members of the legislature in our museum and exhibits program, as exhibited by the significant number of legislators in attendance for our exhibit opening for the *Code Talkers* exhibit. Collaborated with Representative Laughter for the Code Talker Recognition Day event at the Legislature.
- Found historical photographs for a legislator that related to the legislative committees on which he serves. Provided a legislator with county records that enabled him to find additional information about his Arizona progenitors.
- Provided a close-up look at the Arizona Constitution and other interesting archival collections to a legislator and twenty-five students from his district.
- Received donated papers from two legislators.
- Moved bookmarks for web sites of interest to legislative staff from annually updated printed pages to the Law and Research Library Division web pages. This ready access to information links should help legislative staff, without requiring their access to a piece of paper.
- Continued to digitize and link Legislative Study Committee reports to the web for easy access.
- Received, sorted and filed 1,346 bills, 444 amendments, and 356 session laws from the 45th Legislature, 1st Regular Session (2002), and 1st through 5th Special Sessions (2001/2002).
- Prepared fact sheets and packets for Director Wells to take to Congress for Legislative Day in May. Packets included information about Library Services Technology Act (LSTA), Economic Development Information Centers (EDIC) databases, OneBookAZ, and related federal funding information.
- Prepared circulating art options packet (paper and digital versions) with information and photos for the Museum Division Director to use with legislators
- Provided matting and framing service as well as installation of artwork for the House and Senate members.
- Consulted with the Senate on lighting issues, and with the House of Representatives on a possible major exhibit/lighting project.
- Stored 1,747 boxes of records for legislative agencies and retrieved 35 requested records from those boxes.

GOAL TWO: PROVIDING ACCESS

- Granted 40 Library Services and Technology Act (LSTA) sub-grants for approximately \$1 million. There were funded projects in each county, all over state. Projects included: Adult literacy programs in Yuma County, after school literacy programs in Maricopa County, conservation of cultural heritage materials in Yavapai County and access to legal information online in Pinal County.
- In accordance with federal law, Dr. Joan Lippincott, Coalition of Networked Information, evaluated Arizona's Library Services and Technology Act work for the last five years. The evaluation was very favorable.
- Supported library continuing education activities throughout the year including: US Census 2000; *Grant Proposal Planning* in collaboration with Arizona Humanities Council and SRP; "Teens Take Over the Beach", reader's advisory for youth services librarians; and *Virtual Reference*
- Initiated work with local libraries and librarians on many topics such as training on the collection and use of library statistics. Worked with Greenlee County officials to clarify the county library status.
- Arizona libraries received a total of nearly \$1.2 million in E-Rate payments last year. Additional awards are in mediation.
- Worked with the University of Arizona Library School, SIRLS, to provide support to the tribal communities that received Gates public access computers and Internet access. Regional orientation and training meetings were held at Ak-Chin, Window Rock and Flagstaff.
- Prepared a new, detailed guide to the legislative papers of Supreme Court Justice Sandra Day O'Connor. When Justice O'Connor left the Arizona State Legislature, she donated five boxes of valuable correspondence and materials that deal with education, the environment, flood control, tax limitation, the Equal Rights Amendment and more. The papers are available for public use in the Archives.
- Distributed over 1500 *Museum Ed-Ventures* guides to public, private, and charter schools and home-schooled students in Arizona. This effort supports education and provides information about programming in the humanities and in the sciences. Additionally, scout troops, the YMCA, and other civic organizations were among those who received this valuable resource, developed by the Museum Educators Council of Arizona. The guide provides information on Arizona museums, libraries, parks, monuments, and cultural institutions and was designed to help teachers locate and plan educational experiences for Arizona youth

- Provided scholarship funding so that 46 additional Arizona librarians could attend the national Public Library Association meeting held in Phoenix in March 2002.
- Displayed information about the agency in the Governor's Executive Tower lobby during *National Library Week*. Set up large display of archival materials in the West Wing lobby during *Arizona Archives Week*. During this time, we provided a continuous computer slide show of many of our early photographs.
- Displayed the oldest surviving prototype of the Arizona state flag in the Arizona Capitol Museum for the first time in celebration of Statehood Day.
- Provide monthly, noontime family history, genealogy workshops for government employees and the public. The workshops were moved to larger quarters in the Governor's Conference Room in the Capitol's Executive Tower. Audiences at these programs are limited to 120 people, with only one offering of the program being held each month. These sessions are a joint presentation by the Law and Research Library Division's Genealogy Collection and the History and Archives Division. These popular classes continue to attract more than 100 people each month and cover topics ranging from oral history to using archival records in research. 1,020 people attended these programs during this fiscal year.
- Provided genealogical presentations throughout the state on a variety of topics relating to the Genealogy Collection and how to use archival materials from the State Archives in their research, addressing a total of 967 people.
- Staffed a booth and participated in continuing education activities at the Public Library Association Conference (national conference held in Phoenix)
- Hosted 287 participants for the "History on the Mall Celebrating Arizona Statehood Day".
- Partnered with Salt River Project, Arizona Mining and Mineral Museum, and the Arizona State Capitol Museum Guild on International Museum Day celebration. 500 visitors toured the museum for this special event.
- Provided a statewide workshop for middle and high school teachers on using archival materials in the classroom.
- Enhanced the agency's online catalog by creating and updating records for the library's collections of genealogical materials by completing bar-coding and cataloging of 9,029 items
- Enhanced the agency's online catalog by creating and updating records for the library's collections of Arizona city audits, telephone directories on microfiche, Arizona and Mexican law books, and atlases and maps of the state.

- Reviewed and acquired approximately 180 linear feet materials from the Department of Economic Security's library collection.
- Provided electronic access to a vast number of family history materials, including digitized copies of U.S. census pages up through 1930, with the subscription to the AncestryPlus database.
- Created two new modules for the agency's website: Executive Orders and information to help those preparing their family history.
- Provided public library children's services staff with a program manual, promotional materials and posters to support the 28th anniversary of the Agency's leadership in the summer reading program. Over 40,000 children and young adults participated in this year's "2001: A Reading Odyssey" program.
- Participated in three regionally held Arizona Reading Program Workshops on the "Books and Pets: Our Friends for Life" reading program for 2002.
- Created and distributed a New Economic Information Center (EDIC) brochure explaining the new ABI / INFORM business database pilot service. They were distributed statewide and nationwide and continue to be distributed by the Arizona Department of Commerce.
- Provided seventeen business database training sessions to 27 EDIC libraries and the Research Division of the Agency. Over 250 business librarians and support staff were trained at Maricopa County Library District, Mesa PL, Prescott PL, Chandler-Gilbert Community College, Apache Junction PL, Eastern Arizona College in Thatcher, Yuma Public Library, Casa Grande PL, the Agency, Phoenix PL, Tempe PL and Tucson-Pima PL. A refresher course was subsequently held in Tucson for 25 people.
- Assisted the Constitution Commemoration Committee with plans for their outreach program to libraries.
- Attended the House of Representatives Ad Hoc Committee on Arizona's Business Climate. Libraries were discussed in this meeting before legislators and business people.
- Initiated a web-based version of the *Children's Services Newsletter* accessible from the agency's web site.
- Assisted in organizing and participated in the 7th Annual State Library Continuing Education Coordinators Forum. Arizona provided the trainer for the workshop and New Mexico State Library provided the location and local logistical support.

- Opened two major exhibits, the *Uncle Sam Exhibit* and the *Navajo Code Talkers Exhibit*. 350 participants enjoyed the opening receptions for these exhibits.
- Assisted Channel 8 with filming of *Arizona's Favorite Uncle* for Horizon. Filming was done in June for airing in July, and the segment will air again on Sept.11.
- Awarded publicity for the opening of the *Code Talker* exhibit with three major articles in the Arizona Republic, as well as photos and stories in the Capitol Times, and the Copper Dome. Since the opening, we have had another article in the Arizona Republic and one in the Gallup, N.M. Independent.
- Given an opportunity to work with MGM Studios with the opening of the *Windtalkers* movie. *Code Talker* exhibit announcements were passed out at the movie premiere in Phoenix, enabling us to reach an audience of 500 interested moviegoers. Another couple hundred announcements were taken up to our friends up at the Navajo Nation Tribal Museum in Window Rock to be distributed up in that area.
- Installed a second part to the *Code Talkers Exhibit* after a member of the public came forward after reading about the exhibit in the paper to offer us objects and photos to interpret another aspect of the Code Talker story.
- Reinstalled and reopened the *USS Arizona Exhibit*, after it had been removed for construction. 70 attendees attending the reception, including a couple of survivors from the USS Arizona.
- Awarded publicity for the *OneBookAZ* Reading Relay event at the Capitol by the Arizona Republic and from the Phoenix Downtown Magazine on the *USS Arizona* exhibit reopening.
- Provided the historic House Chambers for Congressman Shadegg to present the Jubilee of Liberty Medal from the country of France to 6 US veterans of WWII.
- Collaborated with the Harmon Library on small pilot program to bring neighborhood children into both the library and the museum. Did an on site program about Pearl Harbor.
- Attained the following attendance figures at Museum Division special events:
 - Uncle Sam Exhibit and Reception - 150
 - Code Talker Exhibit and Reception - 200
 - USS Arizona Exhibit and Reception - 70
 - International Museum Day - 500
 - OneBookAz Reading Relay - 206 students (5th Grade to 12th Grade)

- Continued the Capitol Museum Restoration project:
 - Shifted exhibits and worked with construction people to assure that they had access to areas they needed when they needed.
 - Selected the paint colors for the Capitol Rotunda. This involved the selection and testing of colors on four different floors.
 - Emptied four mobile mini units that were on the property at the Arizona Hall of Fame Museum and transferred artifacts to safe off-site storage.
- U.S. Congressman J.D. Hayworth recorded two children's stories for the Braille and Talking Book Library Division. He narrated *House Mouse*, *Senate Mouse* and one of the *Jack Tales*.
- Arizona Friends of Talking Books funded the purchase of 138 descriptive videos. These are movies on videotape and have audio description of the visual elements added for individuals who are blind or visually impaired. The library also has 31 descriptive videos of popular television programs that were donated to the library.
- Made the Braille and Talking Book Library online catalog available for patrons on the agency's web site.
- Designed and edited a new "YREADER" newsletter for talking book readers 16 years of age and under.
- Added *Southern Review* magazine on cassette for Braille and Talking Library patrons.
- Hosted 200 children for the Attorney General on "Take Your Child to Work Day" at the Arizona Hall of Fame.

GOAL THREE: PRESERVING ARIZONA

- Assisted state and local governments with preservation problems.
- Moved over 6,000 historical volumes and thousands of boxes of historical government records to our new, Temporary Off-site Storage facility (TOSS). Because of the Records Storage Fund, these records are now in a clean, air-conditioned space.
- Conducted workshops in book mending and preservation of materials at 6 locations, serving 86 people. Provided 300 consultations on book mending and paper conservation and 39 consultations on photograph preservation.
- Presented a two-day digitization workshop statewide and eight workshops on the preservation of old photographs.
- Obtained acid free storage boxes for housing historic Arizona forest atlases, Salt River Project atlases and historic USGS Geological Folios. So far, 66 atlases have been cleaned and permanently housed in the storage boxes.
- Worked with the “First Archivist Circle” to improve tribal archives and the training of tribal archivists and to secure a national grant to support their activities.
- Our conservation officer was presented the Distinguished Service Award by the Society of Southwest Archivists
- The Arizona Historical Records Advisory Commission served as the central advisory body for historical records planning and for National Historical Publications and Records Commission (NHPRC) funded projects developed and carried out in Arizona; and served as a coordinating body to facilitate cooperation among historical records repositories and other information agencies in Arizona, and as a state-level review body for grant proposals.
- The Arizona Geographic Names Board continued to provide a forum for discussion of and a process for determining state historic and geographic names. The Board worked with tribal and non-tribal parties. In-depth research was prepared on 10 names proposals that were considered by the Board.
- The Arizona Historical Advisory Commission (AHAC) continued to assess the place of AHAC in the agency, and recommendations for revision of the Historic Preservation and Antiquities Laws.

- HB2128, signed by the Governor into law as Chapter 79, authorized the Arizona Historical Advisory Commission (AHAC) to determine whether to list historic agricultural property on the Arizona Register of Heritage Agriculture.
- Hosted two television broadcasts in the Archives stacks focusing on the one-of-a-kind materials there and the need for adequate environmental controls for preservation. Appeared on Horizon on Statehood Day to talk about the Archives Building and the importance of government records

GOAL FOUR: PROMOTING STATEWIDE COLLABORATION

- Arizona's libraries helped volunteers and folks waiting for news of homes and businesses during the recent tragic Rodeo/Chediski forest fires. Libraries worked together to bring books and children's programs to locations where fire victims were housed. Library and Archives provided support, materials, and disaster preparation and materials recovery and repair information to all types of educational and cultural institutions.
- Finished a Statewide Library Development Plan that had wide input from the greater Arizona library and cultural community. The LSTA Five-Year Plan is based on this report.
- Hosted the fourth Arizona Convocation building collaboration among librarians, archivists, museum professionals, historians, genealogists, records managers, preservationists, conservators, and others responsible for and interested in preserving Arizona's cultural heritage.
- Hosted the Western Council of State Libraries' State Documents Conference, and invited all Arizona state documents partner libraries to the conference.
- Hosted a national conference *Tribal Archives, Libraries and Museums: Preserving our Language, Memory and Lifeways* with participants representing a variety of tribal organizations (libraries, archives, museums, cultural centers, language programs, and tribal colleges). The conference was designed to: create a network of support for tribal cultural institutions and programs; articulate contemporary issues related to the development of tribal libraries, archives and museums; and encourage collaboration among tribal and non-tribal cultural institutions.
- Promoted the services and activities of the agency at the joint Arizona Library Association/Mountain Plains Library Association conference. Personnel staff booths and gave presentations about the agency's progress and activities.

- Sponsored *Arizona Archives Week*, a statewide educational program to promote the appreciation and use of Arizona's historical records. Distributed 1,000 posters to schools, libraries and others. Set up large display of archival materials and provided a continuous computer slide show of many of our early photographs in the West Wing lobby during *Arizona Archives Week*.
- Sponsored the first Library and Museum Institute at the University of Arizona in collaboration with SIRLS, the University's Library School, and the Museum Association of Arizona. Training focused on strategic planning, exhibit planning and design, and marketing for libraries and museums. There were 34 participants.
- Co-sponsored, with the Arizona Historical Society and five other archival repositories, a POP Fair at the Phoenix Museum of History with the theme of "Preserving Our Past." Over 56 archival institutions from around the state participated and over 1,000 members of the public attended.
- With the Arizona Humanities Council, the Arizona Historical Society, and Arizona State University History Department, sponsored the State National History Day Program. Over 750 students at all levels participated this year—a significant increase. Hosted the State Finals of the National History Day competition for Junior and Senior High School Students, with 146 students attending.
- Partnered with the Arizona Humanities Council to plan and organize the "History on the Mall", fair of cultural repositories with individuals dressed in period attire, in the West Wing of the Capitol for the Statehood Day event.
- Partnered with the Arizona Humanities Council on the nationally recognized, exemplary *Motheread* project. *Motheread Arizona* is a program designed to encourage literacy by helping parents improve their own reading skills by reading to their children.
- Partnered with the Arizona Humanities Council on *Arizona Reads*, which provides yearlong activities for all ages.
- Participated on the planning committee for the Arizona Book Fair, organized by the Arizona Humanities Council.
- The Arizona 'Lectronic Records Task Force (ALERT) continued to develop plans to ensure that the records of e-government are managed effectively and economically, and that Arizonans have the same confidence in e-records that they have in paper records, and developed a practical model to manage electronic records that are active for several years.

- Planned and hosted the 4th Annual Government Information Locator Service (GILS) Conference. Attendees from Arizona and throughout the United States attended to discuss ways to improve access to state agency information of the Internet and to discuss the interoperability of these different state systems.
- Worked with the 19 others states in the Western Council of State Libraries education task force to improve library education at all levels in the West. A Library Development Division consultant will be working on this project for the next year.
- Worked with the Government Information Technology Agency (GITA) in the design and supportive structure of the new state portal, Arizona @ Your Service. The State Librarian serves on the Arizona Portal Advisory Council. The Law and Research Library Division provided the Frequently Asked Questions, and continued to update and fine-tune them. The Division also responds to information requests sent to the portal.
- Worked with the "OneBookAz" committee on the "OneBookAz" program including the selection, promotion, month-long program and finale. *Animal Dreams* by Barbara Kingsolver was the book chosen. There were three signature events in the project: the kickoff at the Arizona Book Festival, a reading relay involving over 120 sites from the Capitol to the Zoo, to corporate cafeterias. The grade finale was a "Home Town Tour" of Clifton & Morenci, Arizona on April 26th. A total of 114 libraries and approximately 9,000 persons participated.
- Taught digitization workshop to library, archives, and museum professionals throughout the state. Consulted with libraries and museums throughout the state on digitization grants.
- Provided workshops for more than 400 people throughout the state about how to use archival materials in their research.
- Provided a statewide workshop for middle and high school teachers on using archival materials in the classroom.
- Assisted the Constitution Commemoration Committee with plans for their outreach program to libraries.
- Received a grant from the Bill and Melinda Gates Foundation to improve technology training and public access to computers in Arizona public libraries.
- Assisted Phoenix Museum of History as a reviewer for collections manager position applicants.

- Gave a presentation on how to do exhibits at the joint conference of the Society of Southwest Archivists and the Inter-Mountain Archivists held in Flagstaff.
- Partnered with the Salt River Project on an upcoming exhibit that will focus on Territorial Governor Kibbey.
- Partnered with the Arizona Game and Fish Department on an upcoming exhibit that will focus on the Department.
- Collaborated with Cochise County librarians to promote the Talking Book Library and local public libraries at the Cochise County Fair.
- Braille and Talking Book Library (BTBL) staff and the Quality Assurance Specialist from the National Library Service (NLS) Multistate Center East partnered to provide two workshops for recording studio volunteers. BTBL is submitting one recorded magazine and more locally produced books for QA review at the Multi-state Center.
- Participated on the planning committee with representatives from eleven other agencies for the annual Vision Rehabilitation and Technology Expo (VRATE). This year's event had 35 booths, 13 speakers and approximately 500 attendees. Many of the exhibitors displayed and demonstrated high-tech and low-tech assistive devices for individuals who are blind or visually impaired.
- Participated in a meeting with several other agencies to discuss how programs and exhibits at the Challenger Space Center could be made more accessible to children with disabilities.
- Medtronic employees volunteered their services in the Braille and Talking Book Library's machine and technical services section for an entire day. This is the third year in a row that they have chosen to volunteer at BTBL.
- Gave a presentation about the Braille and Talking Book Library to the Cochise County Citizens Advisory Group. Each member of the group reports back to a different library board in Cochise County.
- Worked with a representative from the Arizona Humanities Council to update the Talking Book Library section of the summer reading manual, and sent every BTBL young reader materials for participation in the statewide summer reading program.
- Developed Metatag guidelines for state agencies to improve indexing and retrieval of information from state agency websites. The state library's Government Information Locator Service, *FindIt! Arizona*, ranks results based on relevancy and the use of metatags improves retrieval and rankings.

- Working with the University of Arizona on the development of an Arizona Electronic Atlas. This project is being funded by the Institute of Museum and Library Services (IMLS).
- Received a donation from the Family History Society that was used to purchase 26 new books for the Genealogy Collection.
- Held the second year of Volunteer Training classes for volunteers who are interested in assisting in the Law and Research Library Division and/or the History and Archives Division. Volunteers who have completed this year's or last year's training program provided a total of 6,396 volunteer hours in FY2002.
- Volunteers at the Braille and Talking Book Library contributed 6,202 hours in FY 2002. The volunteers repaired 7,646 machines, which was the highest level ever in one year. This was the third consecutive year that employees from Medtronic, Inc. volunteered for an entire day (15 of them). The Braille and Talking Book Library provided two workshops for studio volunteers on Quality Assurance for Recorded books.
- Volunteers at the Museum Division contributed 797 hours in FY 2002. 193 hours were for International Museum Day. Volunteers conducted 160 tours. 20 hours of training took place prior to the Legislative Session. During the training, volunteers met with House and Senate leadership including the Chief Clerk and Senate Secretary.
- Collaborated with Bank One for the Bank One Economic Forecast Luncheon by sponsoring a table. Economic Development Information Center's liaisons from Chandler, Phoenix, Maricopa County, Pinal County and the Agency learned about the economic outlook for 2002, and the year in review.
- Worked with the Maricopa County Library Council to plan six workshops for staff continuing education.
- Made a presentation at the national conference of LSTA State Coordinators about the success of the Arizona Children in Poverty Project.
- Richard Pearce-Moses was awarded the *Faculty Special Award of Merit* by the faculty of the Graduate School of Library and Information Science from the University of Illinois at Urbana-Champaign to recognize his extraordinary contributions, especially his innovative and generous service to students, faculty and staff beyond the parameters of his job.
- Richard Pearce-Moses received a \$10,000 Archival Research Fellowship from the National Historical Publications and Records Commission (NHPRC) to conduct research and write about a topic of importance to the archival profession.

- Received the Arizona Humanities Council (AHC) “Friend of the Humanities Award.” This award is given to a person or institution that has provided more than routine assistance to the AAHC over the years in bringing the humanities to the public.
- Collaborated with the Fresh Start Women’s Foundation on the installation of a library within the Women’s Resource Center. The Fresh Start Women’s Foundation is a non-profit organization dedicated to helping women achieve self-sufficiency by helping women deal with death, divorce, domestic violence desertion, disability, disease, drugs and downsizing.